

### INTRODUCTION

A portfolio is a collection of Programs, Projects and or operations managed as a group to achieve organization strategic objectives. Portfolio management is the coordinated management of one or more portfolios to achieve organizational strategies and objectives.

The PMI-PfMP certification recognizes advanced experience, skill and performance necessary to manage and align a portfolio of projects and programs to realise organizational strategy and objectives. The PMI-PfMP certification is pursued by professionals across the world and is setting-up a standard among the professionals.

The PMI-PfMP certified managers oversee the success of one or more portfolios, balance conflicting demands between programs and projects, and allocate resources based on the organizational priorities and capacity.

ACEPRO PMI-PfMP preparation course helps participant develop insights into portfolio management as per PMI Portfolio Management Standard – Edition 3, exam specifics, type of questions that you can expect in the exam and how to apply critical thinking towards arriving at the most appropriate answer

**This is an overall integrated, end-to-end course till you get certified as PMI-PfMP. – This includes online Instructor Led Synchronized training, assignments, mentoring, participating in discussions with other participants, application development and leads you to successful PMI-PfMP certification with an about 150-200 hours effort over 3-4 months**

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### THE TRAINING OBJECTIVE:

1. To equip participants with Portfolio management knowledge as defined by PMI (Project Management Institute, USA) Standard for Portfolio Management Edition-3 (SPfMv3)
2. To provide an introduction and orientation to PMI-Portfolio Management Professional (PfMP) certification exam.

## DELIVERY:

1. 24 hours of ILVC (Instructor Led Synchronised Virtual Class) discussion-oriented training
2. Online collaboration tool: GoToMeeting from Citrix
3. Recorded sessions Audio/Video for later viewing.
4. Online access to Courseware, session videos, other study aids such as EVM formulae, Exam analysis videos, application development guidelines, samples through [www.AceproConsulting.com](http://www.AceproConsulting.com)
5. Domain-wise practice questions and 170-exam complex mock exam
6. PfMP application review assistance with templates, samples, and leading questions
7. Post training support by mail/ group online meetings till pass exam.
8. Membership to the Program management Whatsapp community
9. Study plan support
10. Course completion certificate

## SCHEDULE

Meeting Schedule: **As in the below table**

Session Duration: 2 hours on Friday and Saturday's, 2.5 hours on Saturday with 15 min break

Jan-21		PfMP Prep Course Calendar - B03									
Jan											
FRI	SAT	SUN	FRI	SAT	SUN	FRI	SAT	SUN	FRI	SAT	SUN
8	9	10	15	16	17	22	23	24	29	30	31
Time zone			Friday's and Sunday's				Saturday's				
IST (UTC + 5:30)			8:30 PM - 10:30 PM				7:00 PM - 9:30 PM				
UAE (UTC + 4:00)			7:00 PM - 9:30 PM				5:30 PM - 8:00 PM				
KSA (UTC + 3:00)			6:00 PM - 8:30 PM				4:30 PM - 7:00 PM				
Qatar (UTC + 3:00)			6:00 PM - 8:30 PM				4:30 PM - 7:00 PM				
UK (UTC + 1:00)			4:00 PM - 6:30 PM				3:00 PM - 5:30 PM				
EST ( UTC - 4:00)			11:00 AM - 1:00 PM				8:00 AM - 10:30 PM				

Note1: The sessions will be AV recorded and can be played back through the website. In case you miss a session or two, you can catch up with videos or 1-1 discussion.

Note2: Above timing is tentative. Based on the convenience of most of the participants, sessions can be extended or rescheduled, or timings will be adjusted.

Note3: A 15-min break is included.

Note4: Considering the busy schedule of a senior professional, while you are practicing for exam, you can also appear to ongoing sessions to build and consolidate knowledge.

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## STANDARDS AND REFERENCES (NOT INCLUDED: FREELY DOWNLOADABLE FOR PMI MEMBERS)

1. PMI - Project Management Institute, USA: SPfMv3 (Standard for Portfolio Management – Edition 3)
2. PMI PfMP ECO: Examination Content Outline, 2013 edition

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## TARGET AUDIENCE

1. Portfolio managers, Managers of Project, Program and operations, Management Office professionals, Organization unit managers, Functional managers, Senior managers who make decisions for organization strategy

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## COST, REGISTRATION

Registration is through [www.aceproconsulting.com](http://www.aceproconsulting.com) or mail registration. Please send mail to [harishlr@aceproconsulting.com](mailto:harishlr@aceproconsulting.com) or [harishlr@hotmail.com](mailto:harishlr@hotmail.com)

**Course cost & Payment:** Overall engagement cost, which includes PgMP preparation course, application review assistance, Question banks + simulation access + other useful artifacts, continued support till passing the exam is **680 USD**. Payment can be made via credit /debit card /netbanking via [www.aceproconsulting.com](http://www.aceproconsulting.com) or Paypal or Bank transfer.

Exam fee or cost of standards are not included in the above cost

Procedure:

1. Create a profile in [www.AceproConsulting.com](http://www.AceproConsulting.com)
2. Log in to the system
3. Goto products -> PgMP -> Service No 5, Customised Services -> Make payment
4. System generated invoice will be sent to your registered email.
5. Send the payment reference/invoice to [harishlr@Aceproconsulting.com](mailto:harishlr@Aceproconsulting.com)

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## PREPARATION

Request you to have the following as a preparation for the course:

1. The PMI Standard for Portfolio Management – SPfMv3.
2. PMI-PfMP ECO – Examination Content Outline, preferably hard copy.
3. PMI lexicon – preferably hard copy.
4. A headset with microphone for better audio clarity and control

Items 1-3 are freely downloadable from [www.pmi.org](http://www.pmi.org) for all PMI members.



**Harisha Lakkavalli** – PMP, PgMP, PfMP, RMP

[www.AceproConsulting.com](http://www.AceproConsulting.com)

*Linked-In:* <https://in.linkedin.com/in/harishalr>

- Overall 25+ years of industry experience 15+ years of Portfolio, Program, and project management in systems engineering, service delivery management, and production support & maintenance.
- Managing a program of 1200+ month effort with 80+ engineer team covering full life cycle from contract negotiation to product sustenance.
- Trained 550+ senior professionals from across the world on PMI-PgMP (PMI - Program Management Professional) PMI-PfMP (PMI- Portfolio Management Professional) and PMI – Project Management Professional, RMP (Risk Management Professional) aspirants across the world, leading to their credential.
- Certified PMI-PMP, PgMP, PfMP and RMP from PMI.
- Worked in various management roles at global companies - SunMicrosystems, Infineon Technologies, Intec.
- Telecom BSS solution Delivery management from a team of 180+ engineers to clients across the world.
- Customer engagement: Pre-sales, proposal preparation, critical reviews, product development, verification, support and maintenance.
- Domain: Telecommunications (2G/3G mobile handset, BSS/OSS – Billing, Rating and customer care), middleware development, industrial automation.

- Built credibility, established rapport and maintained work relationship with stakeholders in a multi-site, cross culture development environment.
- Vendor management and partner collaboration
- Entrepreneurship and Intrapreneurship with business transition skills and proven operational excellence.
- Self- motivated and proactive adviser with a positive mindset. Strong interpersonal and communication skills, with good analytical and problem-solving skills.
- Indian captive center development: Organizational development and process framework set-up for interacting with stakeholders in a multi-site, multi-cultural environment spread across geographical locations.

## COURSE OUTLINE:

Topic	Sub-Topics	Notes
Introduction to the Workshop	Introduction to participants Course objectives Study plan	
Introduction to Portfolio Management	Organization Vision and Mission Business value Organization Strategic planning Portfolios, Programs, Projects and Operations Decision making – Program/Project/Portfolio/Operations Management office – Portfolio/Program/Project Portfolios vs Work Inventory Portfolio Management Information Systems (PMIS)  Practice questions Workshop Assignments	
Portfolio management process groups and life cycle	Portfolio management life cycle and processes Introduction to defining process group Introduction to aligning process group Introduction to authorizing and controlling process group Overview of PPM software tools  Practice questions	

<p>Portfolio Strategic Management</p>	<p>Portfolio strategy management guiding principles Aligning Portfolio objectives with strategic objectives Portfolio strategic management plan, Charter, Roadmap Managing strategic changes in portfolios Portfolio Strategic management processes, tools and techniques</p> <p><a href="#">Practice questions</a> <a href="#">Workshop Assignments</a></p>	
<p>Portfolio Governance</p>	<p>Portfolio governance guiding principles Governance model Portfolio management plan development Portfolio authorizing and providing oversight Portfolio governance processes, tools and techniques Portfolio manager responsibilities, interaction with program and project managers</p> <p><a href="#">Practice questions</a> <a href="#">Workshop Assignments</a></p>	
<p>Portfolio Performance Management</p>	<p>Benefit management terms Tangible vs Intangible benefits Resource management, Supply and demand management Balancing capacity and capability Measuring, realizing, maximizing, reporting portfolio value Portfolio performance management processes, tools and techniques</p> <p><a href="#">Practice questions</a> <a href="#">Workshop Assignments</a></p>	
<p>Portfolio Communication Management</p>	<p>Portfolio stakeholder management guiding principles Stakeholder identification, analysis Stakeholder management communication planning Stakeholder communication management processes, tools and techniques</p> <p><a href="#">Practice questions</a> <a href="#">Workshop Assignments</a></p>	
<p>Portfolio Risk Management</p>	<p>Program risk management guiding principles Developing portfolio risk management plan Portfolio level risk identification Portfolio risk qualitative and quantitative analysis Managing portfolio risks Portfolio risk management processes, tools and techniques</p> <p><a href="#">Practice questions</a> <a href="#">Workshop Assignments</a></p>	
<p>Portfolio management scenarios</p>	<p>Overview of the processes and their interactions</p>	

# ACEPRO

PMI-PfMP Question analysis and exam prep	Exam question types and answering strategy Practice questions	
Introduction to PMI PfMP exam process	PMI-PfMP exam application development process PfMP exam preparation tips and practice	
	End of the course	

Contact [Harishlr@AceproConsulting.com](mailto:Harishlr@AceproConsulting.com) for more details